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15 March 1950

MEMORANDUM FOR: Joint Training Committee

25X1A9a The following is a proposed agenda for a meeting of all of the branch and division chiefs of OSO and OPC to outline the organization and procedures of TRD. This agenda was requested by Mr. [REDACTED]

- |                                                                                      |                    |                          |
|--------------------------------------------------------------------------------------|--------------------|--------------------------|
| 1. Mission, organization, functions and general problems of TRD                      | 25X1A9a [REDACTED] | 15 min.                  |
| 2. Courses, methods of instruction, and procedures of the Staff Training Branch      | [REDACTED]         | 15 min.                  |
| 3. Mission, types of instruction, and procedures of the Covert Training Branch       | [REDACTED]         | 10 min.                  |
| 4. Progress of the proposed training by the Area Training Branch                     | [REDACTED]         | 10 min.                  |
| 10 MINUTE BREAK                                                                      |                    |                          |
| 5. Duties of the training support staff, including a discussion of evaluations       | [REDACTED]         | 10 min.                  |
| 6. Types of assessments, assessment procedures, and problems of the Assessment Staff | [REDACTED]         | 15 min.                  |
| 7. Question and answer period                                                        | -                  | 5 minutes or as required |

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